

Transportation Information

2019-2020

If you would like to change your student's transportation, you will need to contact the office at **(913) 288-3600** before 2:30 pm. No transportation changes will be made after 2:30 pm. *Why is that?* When a student's transportation is changed, a pass is made for them stating their new form of transportation for the day. Passes are made and delivered at 2:30 pm every day.

If your student is a bus rider, he/she will be dropped off at the primary address listed on their enrollment. If you wish for your student to be dropped off at another address (such as a babysitter or another family member's home within our Junction area) you will need to contact the bus barn at **(913) 288-3700** to arrange it.

If you need to pick up your student from school early (such as for doctor's appointments or family emergency) you are welcome to stop by the office. Please note the following:

- We will not release the student from class until you are present to pick them up.
- Students will not be allowed to be picked up from the office after 2:45 pm. Any later and you will need to join the car riders lane and wait for dismissal.
- Students can only be released to those listed on their contact list unless the office has received permission by the parent/guardian.

If your student will be a car rider, please make sure that whomever is picking up the student is on their contact list. Please be aware that as the school year goes on, staff working the car rider lane become familiar with who is picking up the students. If they come across a car and/or person who is unfamiliar, for your child's safety, they will contact the office for verification. If the office has not been contacted and the person is not on the student contact list, we **will not release the student** until we have verbal confirmation from the parent/guardian.

If your student is to go home with a friend, we ask that both parents are aware and that the office be contacted.

If for whatever reason during the school year your student's main form of transportation needs to change permanently, please call our office at 913-288-3600 and we will make the change in our records.