

<p>For Office Use Only</p> <p>Approved By: _____</p> <p>Date Approved: _____</p> <p>Motion Made By: _____</p> <p>Seconded By: _____</p>
--



Donation Request Form

Thank you for your interest in a donation from the Turner Recreation Commission. Your request will be carefully considered. Please keep in mind that we receive numerous requests for donations throughout the year and every effort will be made to accommodate all requests. Please note, completion of this form is a request only and does not guarantee a donation. All requests must be received at least four (4) weeks prior to the event.

Organization Information

Your Name _____ Position in Organization _____

Today's Date _____ Organization Name _____

Type (Please Circle) Charity; Church; Rec Program; School Group (list): _____
 Other _____

of People Impacted by a TRC Donation within Your Organization _____

Address _____ City _____

State _____ Zip _____ Telephone _____ Fax _____

Email _____ Website (if applicable) _____

Event Information

Event Contact Name _____ Event Contact Phone _____

Event Contact Email _____ Event Name _____

Event Date _____ Event Time: From _____ To _____

Event Location/Address _____

City _____ State _____ Zip _____

Description/Reason for Event _____

Event Sponsor(s)/Underwriter(s) _____



Audience Size _____ Audience Age Range _____

How will this event be promoted (TV, newspaper, radio, email, print advertising, etc?)

Confirmation of donation needed by (date) _____

Amount of Donation Requested \$ _____

What efforts has your group made thus far in raising contributions? _____

Is your group willing to perform community service for the TRC (circle one)? YES NO

Check Your Community Service Interests Below:

<u>Special Events</u>	<u>Aquatic Center & Programs</u>	<u>Sports & Office/General</u>
<input type="checkbox"/> Back 2 School Bash (August)	<input type="checkbox"/> Summer Bear-Acuda Swim Team	<input type="checkbox"/> Scorekeeping <input type="checkbox"/> Clock Operator
<input type="checkbox"/> Breakfast With Easter Bunny (April)	<input type="checkbox"/> Camp Programs	<input type="checkbox"/> Chain Gang <input type="checkbox"/> Officiating
<input type="checkbox"/> Breakfast With Santa (December)	<input type="checkbox"/> Hunters Education Class	<input type="checkbox"/> Concessions
<input type="checkbox"/> Candy Cane Hunt (December)	<input type="checkbox"/> Special Populations	<input type="checkbox"/> Sports Camps/Officials Clinics
<input type="checkbox"/> Daddy/Daughter Dance (February)	<input type="checkbox"/> Drop & Shop	<input type="checkbox"/> Sports Tournaments
<input type="checkbox"/> Kids Fit N Fun Day (May)	<input type="checkbox"/> Elder Berries (50+)	<input type="checkbox"/> Court/Field Supervision
<input type="checkbox"/> Spooktacular (October)	<input type="checkbox"/> After Game Parties (Teens)	<input type="checkbox"/> Boxing
<input type="checkbox"/> Tee It Up "Fore" Turner Golf Tournament (April)		<input type="checkbox"/> Filing <input type="checkbox"/> Typing
<input type="checkbox"/> Turner Days (October)		<input type="checkbox"/> Errands/Deliveries
<input type="checkbox"/> Youth Fishing Derby (June)		<input type="checkbox"/> General Labor

Please return completed form and a written request on official letterhead to:

Turner Recreation Commission

Donation Request

831 South 55th Street

Kansas City, KS 66106

or

Fax (913) 287-3111

Attn: Donation Request

Please visit us at www.turnerrec.org